



**City of**  
**HAWTHORNE**  
**Florida**

MINUTES  
COMMISSION MEETING  
Tuesday, March 17, 2020  
6:30 PM

- A. CALL TO ORDER- Mayor Surrency
  - 1. Invocation- Mayor Surrency
  - 2. Pledge of Allegiance – Vice Mayor Roberts-Cheatham

**B. APPROVAL OF AGENDA**

Moved to approve the agenda with amendments.

Motion- Commissioner Bouie                      Second- Vice Mayor Roberts-Cheatham

Commissioner Bouie	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes- voted by phone
Vice Mayor Roberts-Cheatham	Yes
Mayor Surrency	Yes

Vote 5-0

\* Moved to declare the City of Hawthorne in a State of Emergency.

Motion- Commissioner Howard                      Second- Vice Mayor Roberts-Cheatham

Commissioner Bouie	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes- voted by phone
Vice Mayor Roberts-Cheatham	Yes
Mayor Surrency	Yes

Vote 5-0

**C. RECOGNITIONS & GUESTS- None**

**D. COMMITTEE REPORTS/PRESENTATIONS/PROCLAMATIONS- None**

**E. CITIZEN COMMENTS - None**

**F. ROUTINE ITEMS**

**1. Commission Minutes**

**A. Commission Meeting March 3, 2020**

Moved to approve the minutes

Motion- Commissioner Howard                      Second- Commissioner Randall

Commissioner Bouie	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes- voted by phone

Vice Mayor Roberts-Cheatham	Yes
Mayor Surrency	Yes

Vote 5-0

2. Resolution- Joyner Construction Partners, LLC- Change Order #2

Moved to approve the change order for Joyner Construction Partners, LLC for \$645.00.

Motion- Vice Mayor Roberts-Cheatham Second- Commissioner Howard  
City Attorney Hoehn read the resolution by title only.

Commissioner Bouie	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes- voted by phone
Vice Mayor Roberts-Cheatham	Yes
Mayor Surrency	Yes

Vote 5-0

3. Resolution- Wastewater Line Break- SE 62<sup>nd</sup> Avenue

Moved to authorize the Mayor and City Manager to approve the contract with the lowest bidder Worth Construction for the wastewater line repair.

Motion- Commissioner Bouie Second- Vice Mayor Roberts-Cheatham  
City Attorney Hoehn read the resolution by title only.

Commissioner Bouie	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes- voted by phone
Vice Mayor Roberts-Cheatham	Yes
Mayor Surrency	Yes

Vote 5-0

4. Resolution- Candidates Qualifying for the 2020 Annual City Election

Moved to approve the resolution

Motion- Vice Mayor Roberts-Cheatham Second- Commissioner Howard  
City Attorney Hoehn read the resolution by title only.

Commissioner Bouie	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes- voted by phone
Vice Mayor Roberts-Cheatham	Yes
Mayor Surrency	Yes

Vote 5-0

5. COVID-19 Responses Policies for Employees

Moved to approve the emergency policies and procedures for COVID-19

Motion- Commissioner Bouie Second- Vice Mayor Roberts-Cheatham

Commissioner Bouie	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes- voted by phone

Vice Mayor Roberts-Cheatham	Yes
Mayor Surrency	Yes

Vote 5-0

G. PUBLIC HEARING

FIRST READING

Ordinance- Amending the LDR’s for Tobacco Shop, Vape and E-Cigarette Shops and Tattoo Parlors

Moved to table the ordinance until further notice.

Motion- Vice Mayor Roberts-Cheatham Second- Commissioner Howard

Commissioner Bouie	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes- voted by phone
Vice Mayor Roberts-Cheatham	Yes
Mayor Surrency	Yes

Vote 5-0

SECOND READING- None

H. DISCUSSION ITEMS – None

I. CITIZEN COMMENTS (Please Limit to 3 Minutes)

J. REPORTS/ANNOUNCEMENTS/INFORMATION

1. City Manager Vause- Passed out her City Manager’s report

2. City Attorney Hoehn- No Report

3. City Clerk McGruder- No Report

4. City Commissioners Report

Commissioner Randall- No Report

Commissioner Howard- No Report

Commissioner Bouie- No Report

Vice Mayor Roberts-Cheatham- HLEC Appreciation Luncheon is cancelled. Will notify when rescheduled.

5. Mayor Surrency Report- His trip and conferences were cancelled. Serious epidemic and please be cautious. Will keep everyone informed as much as possible.

L. ADJOURN @ 7:15PM

These minutes are submitted for approval.

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LaKesha H. McGruder, MMC  
City Clerk

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Matthew Surrency, Mayor