



**City of**  
**HAWTHORNE**  
**Florida**

MINUTES  
SPECIAL COMMISSION MEETING  
Tuesday, September 26, 2023  
6:30 PM

**A. CALL TO ORDER**- Mayor Randall

1. Invocation- Vice Mayor Bouie-Hutchinson
2. Pledge of Allegiance – Commissioner Howard

**B. APPROVAL OF AGENDA** with Amendments

Motion- Vice Mayor Bouie-Hutchinson      Second- Commissioner Martin

Mayor Randall	Yes
Vice Mayor Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Martin	Yes
Commissioner Cue	Not Present

Vote 4-0

**C. RECOGNITIONS & GUESTS**

1. Outstanding Citizen Award

The City Commission recognized Ms. Jennifer Tozzo for her selfless dedication to the Town of Yankee Town during Hurricane Idalia.

**D. COMMITTEE REPORTS/PRESENTATIONS/PROCLAMATIONS**- None

**E. CITIZEN COMMENTS** - None

**F. ROUTINE ITEMS**

1. City Commission Minutes

A. Special City Commission Meeting- September 13, 2023

Moved to approve the minutes.

Motion- Commissioner Howard      Second- Vice Mayor Bouie-Hutchinson

Mayor Randall	Yes
Vice Mayor Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Martin	Yes
Commissioner Cue	Not Present

Vote 4-0

2. Annual City Manager Evaluation

Mayor Randall expressed her expectations to City Manager Martin.

No other City Commissioner had any comments.

City Manager Martin stated he has an open-door policy and tries his best to follow the policies set by the City Commission and looks forward to continuing to fulfill his duties as the City Manager.

Discussion continued with comments from:

Ms. Sheryl Williams

Mr. Larry Tilbury

Ms. Jennifer Tozzo

No other action was taken.

## **G. PUBLIC HEARING**

### **FIRST READING**

#### **1. Commission Salary**

Moved to adopt the ordinance on first reading.

Motion- Vice Mayor Bouie-Hutchinson      Second- Commissioner Howard

City Attorney Hoehn read the ordinance by title only.

Citizen Comments- None

Mayor Randall	Yes
Vice Mayor Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Martin	Yes
Commissioner Cue	Not Present

Vote 4-0

### **SECOND READING**

#### **1. Adoption of the FY 2023-2024 Final Millage Rate**

Moved to adopt the resolution as present.

Motion- Commissioner Howard      Second- Commissioner Martin

City Attorney Hoehn read the resolution by title only.

Citizen Comments- None

Mayor Randall	Yes
Vice Mayor Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Martin	Yes
Commissioner Cue	Not Present

Vote 4-0

#### **2. Ordinance Adopting the Final Budget for FY 2023-2024**

Moved to adopt the ordinance creating the final budget for FY2023-2024.

Motion- Vice Mayor Bouie-Hutchinson      Second- Commissioner Howard

Citizen Comments- None

Mayor Randall	Yes
Vice Mayor Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Martin	Yes
Commissioner Cue	Not Present

Vote 4-0

#### **H. DISCUSSION ITEMS**

1. Florida League of Cities Dues and Services

Discussion only and for information purposes only. No action needed.

2. October 3, 2023, City Commission Meeting

The City Commission agreed to one meeting in October which will be held on October 17, 2023.

#### **I. CITIZEN COMMENTS**

Mr. Tim Thorick apologized for speaking out of turn earlier in the meeting. Hawthorne Foundation Facebook page was down for the past two weeks. Thank you to Commissioner Martin for attending the Foundation & Chamber Event.

Mr. Larry Tilbury- Think City Manager Martin is doing a great job. He gets his vote of confidence.

Mr. Shawn Derrick- He and his wife have been working to bring a blog/newspaper to Hawthorne. [www.hawthornehub.com](http://www.hawthornehub.com) and will have more information forthcoming.

Ms. Jennifer Tozzo gave an update on Hitchcock's shopping center lights, parking lot and increased security.

Mr. Gilbert Randall- HYS signup for Basketball is going on. Please support by signing up your kids or grandchildren.

#### **J. REPORTS/ANNOUNCEMENTS/INFORMATION**

1. City Manager Martin Report- update on water loss in the city, outside staff going to free training tomorrow, St. Johns Water Management Workshop, WWTP Grant, Elite Resorts, Code Enforcement, Two-Fold Water Workshop, Painting Mural outside of city hall, Phone system for City Commissioners, Early Voting at the Community Center, and F-ROC.

2. City Attorney Hoehn- No Report

3. City Clerk McGruder Report- Please keep former City Manager Wendy Sapp in your prayers. Her father passed away.

Mayor Randall asked staff to find out when the service was and send flowers on behalf of the city.

4. City Commissioners Report

Commissioner Martin- attended the Hawthorne Foundation and Chamber event and really enjoyed it.

Commissioner Howard- No Report

Vice Mayor Bouie- No Report but asked City Manager Martin if he could start given printed copies of his report.

5. Mayor Randall Report- Looking forward to getting the audit back and moving forward with the external audit. Looking forward to the ARPA and Two-Fold Water workshops. Thank you to everyone for participating in different entities for the city. Believe in being transparent for the people of Hawthorne because they deserve it. Appreciate all the feedback rather it's good or bad. This is our city so thank you.

**K. ADJOURN** @ 7:57PM

These minutes are submitted for approval.

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Lakesha H. McGruder, MMC  
City Clerk

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Jacquelyn Randall, Mayor