



City of
HAWTHORNE
Florida

Minutes
COMMISSION MEETING
Tuesday, April 18, 2023
6:30 PM

A. CALL TO ORDER- Mayor Randall

1. Invocation- Commissioner Howard
2. Pledge of Allegiance- Commissioner Surrency

B. APPROVAL OF AGENDA

Moved to approve the agenda.

Motion- Vice Mayor Bouie-Hutchinson Second- Commissioner Howard

Mayor Randall	Yes
Vice Mayor Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Martin	Yes
Commissioner Surrency	Yes

Vote 5-0

C. RECOGNITIONS & GUESTS

Mayor Randall welcomed everyone in attendance.

D. COMMITTEE REPORTS/PRESENTATIONS/PROCLAMATIONS

1. Proclamation- Municipal Clerk Week

Mayor Randall, the City Commission, City Manager Martin, City Attorney Hoehn thanked City Clerk Lakesha McGruder for her dedication to the City of Hawthorne.

2. Presentation- Mr. Walt Boyer, Chair Alachua Soil & Water District gave a presentation and explained what the Alachua Soil and Water District do, where they service, services they provide, educational programs they sponsor and future goals of the district.

The City Commission thanked Mr. Boyer for his presentation and asked a few questions regarding the district.

E. CITIZEN COMMENTS

Mr. Cameron, Hawthorne Library, gave updates on events at the library.

Mrs. Sharon Surrency gave an update on HARC and the services they provide to the Community.

F. BOARD OF ADJUSTMENT

1. Open Public Hearing- Mayor Randall

2. BOA Agenda Items

A. Public Hearing to consider V 23-01 A variance petition related to the following agenda item. SE 23-01. Consideration of Board of Adjustment Resolution No. V-2023-01.

Moved to recommend approval of the variances as submitted with upgrades to the fencing and adding a filter system.

Motion- Commissioner Howard Second- Commissioner Martin

City Attorney Hoehn read the Resolution by title only.

Mayor Randall	Yes
Vice Mayor Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Martin	Yes
Commissioner Surrency	Yes

Vote 5-0

B. Public Hearing to consider SE 23-01 An application by Love's Travel Stops and Country Stores, Inc., for approval of a special exception to allow Recreational Vehicle parking. Consideration of Board of Adjustment Resolution SE 23-01.

Moved to recommend approval of the special exception.

Motion- Vice Mayor Bouie-Hutchinson Second- Commissioner Surrency

City Attorney Hoehn read the Resolution by title only.

Mayor Randall	Yes
Vice Mayor Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Martin	Yes
Commissioner Surrency	Yes

Vote 5-0

3. Public Comment

Mr. Gilbert Randall questioned the noise level for the two residents that reside near the RV site.

4. Close Public Hearing- Mayor Randall

G. ROUTINE ITEMS

1. City Commission Minutes

A. City Commission Meeting- March 21, 2023

Moved to approve the minutes.

Motion- Commissioner Howard Second- Commissioner Martin

Mayor Randall	Yes
Vice Mayor Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Martin	Yes
Commissioner Surrency	Yes

Vote 5-0

2. Awarding the **Grant Administrative Services** (RFP) for the Master Lift Station & SE 62nd Avenue Lift Station

Moved to award Fred Fox Enterprises, Inc. the contract for Administrative Services for the CDBG grant for the Master Lift Station & SE 62nd Avenue.

Motion- Commissioner Surrency Second- Commissioner Howard

Mayor Randall	Yes
Vice Mayor Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Martin	Yes
Commissioner Surrency	Yes

Vote 5-0

3. Awarding the **CDBG Engineering Services** (RFQ) for Master Lift Station & SE 62nd Avenue Lift Station

Moved to award Mittauer & Associates, Inc. the contract for Engineering Services for the CDBG Grant for the Master Lift Station & SE 62nd Avenue.

Motion- Vice Mayor Bouie-Hutchinson Second- Commissioner Surrency

Mayor Randall	Yes
Vice Mayor Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Martin	Yes
Commissioner Surrency	Yes

Vote 5-0

4. CDBG-CV Project (Food Bank) Agreement Between Owner and Consultant

Moved to approve the agreement with Forefront.

Motion- Vice Mayor Bouie-Hutchinson Second- Commissioner Surrency

City Attorney Hoehn read the Resolution by title only.

Mayor Randall	Yes
Vice Mayor Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Martin	Yes
Commissioner Surrency	Yes

Vote 5-0

5. May 16, 2023, City Commission Meeting

The City Commission agreed unanimously to cancel the workshop and city commission meeting on May 16, 2023.

6. AC Quotes for Replacement of Middle AC Unit at City Hall

Moved to accept the bid of Ray French.

Motion- Commissioner Surrency Second- Commissioner Howard

City Attorney Hoehn read the resolution by title only.

Mayor Randall	Yes
Vice Mayor Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Martin	Yes
Commissioner Surrency	Yes

Vote 5-0

7. City Claim Against Surplus Funds (James Franklin lien)

The City Commission agreed unanimously to not proceed with the lawsuit and leave it hung up and let the money go back to the State of Florida.

H. PUBLIC HEARING

FIRST READING- None

SECOND READING

1. Public Hearing regarding Annexation 23-01 an annexation request by Kirk Reeb and consideration of Ordinance 23-01 on 2nd reading

Moved to approve on 2nd reading.

Motion- Vice Mayor Bouie-Hutchinson Second- Commissioner Surrency

City Attorney Hoehn read the ordinance by title only.

Mayor Randall	Yes
Vice Mayor Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Martin	Yes
Commissioner Surrency	Yes

Vote 5-0

2. Public Hearing regarding CPA 23-01 a Future Land Use Map amendment request by Kirk Reeb to establish a Commercial Future Land Use Map classification on property being annexed and consideration of Ordinance 23-02 on 2nd reading

Moved to approve on 2nd reading.

Motion- Commissioner Surrency Second- Commissioner Howard

City Attorney Hoehn read the ordinance by title only.

Mayor Randall	Yes
Vice Mayor Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Martin	Yes
Commissioner Surrency	Yes

Vote 5-0

3. Public Hearing regarding LDR23-01 a Zoning Atlas amendment request by Kirk Reeb to establish a Commercial, Intensive and Warehousing (CIW) district for property being annexed by consideration of Ordinance 23-03 on 2nd reading

Moved to approve on 2nd reading.

Motion- Commissioner Howard Second- Commissioner Martin

City Attorney Hoehn read the ordinance by title only.

Mayor Randall	Yes
Vice Mayor Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Martin	Yes
Commissioner Surrency	Yes

Vote 5-0

I. DISCUSSION ITEMS- None

J. CITIZEN COMMENTS- None

K. REPORTS/ANNOUNCEMENTS/INFORMATION

1. City Manager Martin gave his City Manager's Report

2. City Attorney Hoehn- No Report

3. City Clerk McGruder- No Report

4. City Commissioners Report

Commissioner Martin- Is working with Sherry of the Bread of the mighty for a food drive on May 19, 2023.

Commissioner Surrency- Legislative Action Day was a success. FFA banquet at May 12, 2023 @ 6PM.

Commissioner Howard- Hawthorne Clean-Up

Vice Mayor Bouie-Hutchinson- Chamber Bowling Event

5. Mayor Randall Report- Apologize for planning the farm share on the same day as the chamber bowling event. Please pick up your food and go support the local chamber. LOCNP use for the school kids is a great asset and what we could do to better meet those needs.

L. ADJOURN @ 9:06PM.

These minutes are submitted for approval.

Lakesha H. McGruder, MMC
City Clerk

Jacquelyn Randall, Mayor