



City of
HAWTHORNE
Florida

MINUTES
COMMISSION MEETING
Tuesday, August 3, 2021
6:30 PM

A. CALL TO ORDER- Mayor Randall @ 6:46PM

1. Invocation- Vice Mayor Howard
2. Pledge of Allegiance – Commissioner Surrency

B. APPROVAL OF AGENDA

Moved to approve the agenda.

Motion- Commissioner Bouie-Hutchinson

Second- Vice Mayor Howard

Commissioner Bouie-Hutchinson	Yes
Vice Mayor Howard	Yes
Mayor Randall	Yes
Commissioner Surrency	Yes
Commissioner Roberts-Cheatham	Retired

Vote 4-0

C. RECOGNITIONS & GUESTS- None

D. COMMITTEE REPORTS/PRESENTATIONS/PROCLAMATIONS- None

E. CITIZEN COMMENTS - None

F. ROUTINE ITEMS

1. Commission Minutes

A. Commission Meeting July 20, 2021

Moved to adopt the minutes.

Motion- Vice Mayor Howard

Second- Commissioner Surrency

Commissioner Bouie-Hutchinson	Yes
Vice Mayor Howard	Yes
Mayor Randall	Yes
Commissioner Surrency	Yes
Commissioner Roberts-Cheatham	Retired

Vote 4-0

2. Resolution- (1) Amendment to Construction Phase Services to Include Change Order No. 1 Work and (2) Change Order No. 2

Moved to accept only change order #1 and table change order #2 until we get more information on the GPR unit locating service.

City Attorney Hoehn read the Resolution by title only.

Motion- Commissioner Surrency Second- Commissioner Bouie-Hutchinson

Commissioner Bouie-Hutchinson	Yes
Vice Mayor Howard	Yes
Mayor Randall	Yes
Commissioner Surrency	Yes
Commissioner Roberts-Cheatham	Retired

Vote 4-0

3. Resolution- Agreement Between the State of Florida, Dept of State & City in re: Hawthorne Historical Museum & Culture Center Restoration

Moved to adopt the resolution authorizing the Mayor and Interim City Manager to enter into and execute the Agreement Between the State of Florida, Dep't of State & City in re: Hawthorne Historical Museum & Cultural Center Restoration.

Motion- Commissioner Bouie-Hutchinson Second- Commissioner Surrency

Commissioner Bouie-Hutchinson	Yes
Vice Mayor Howard	Yes
Mayor Randall	Yes
Commissioner Surrency	Yes
Commissioner Roberts-Cheatham	Retired

Vote 4-0

4. Recommendations on the selection of the City Manager position

Moved to recommend the following candidates to be interviewed for the permanent City Manager.

Mr. Curt Carver

Ms. Wendy Sapp

Mr. Stephen Weeks

Motion- Vice Mayor Howard Second- Commissioner Bouie-Hutchinson

Commissioner Bouie-Hutchinson	Yes
Vice Mayor Howard	Yes
Mayor Randall	Yes
Commissioner Surrency	Yes
Commissioner Roberts-Cheatham	Retired

Vote 4-0

The City Commission agreed to a meet and greet reception at 4:00PM on Thursday, August 26, 2021 and the interview process will begin at 6:30PM.

G. PUBLIC HEARING

FIRST READING-None

SECOND READING

1. Proposed Microbrewery Ordinance

Moved to approve the Ordinance on 2nd reading.

City Attorney Hoehn read the Ordinance by title only.

Motion- Vice Mayor Howard Second- Commissioner Bouie-Hutchinson

Commissioner Bouie-Hutchinson	Yes
Vice Mayor Howard	Yes
Mayor Randall	Yes
Commissioner Surrency	Yes
Commissioner Roberts-Cheatham	Retired

Vote 4-0

H. DISCUSSION ITEMS

1. Employee Personnel Policy Update

Interim City Manager Sapp gave an update on the staff working on updating the Employee Personnel Policy.

The City Commission suggested doing a workshop after the hiring of the permanent City Manager.

2. Employee Evaluation Update

Interim City Manager Sapp gave an update on the Employee Evaluations done by the former City Manager.

The City Commission suggested doing just the cost-of-living increase for now and let the permanent City Manager do the merit increases if the funds are available.

I. CITIZEN COMMENTS

Mr. Gilbert Randall- Encourage the Commission to find out if the GPR will remain with the city and start keeping track of the mistakes this contractor is making around the city.

Mr. Wallace Russell stated he agreed with Mr. Randall.

The City Commission instructed staff to start documenting issues and start a file incase these issues become a lawsuit.

J. REPORTS/ANNOUNCEMENTS/INFORMATION

1. City Attorney Hoehn- No Report

2. Interim City Manager Sapp gave her ICM Report

3. City Clerk McGruder- No Report

4. City Commissioners Report

Commissioner Surrency- WIFI representative will contact staff to schedule a workshop; he is working with a group that does tech job training. They want to open an office in Hawthorne but until then want to use the Hawthorne Community Center; Covid is still going on and people is having issues please be safe.

Commissioner Bouie- no report

Vice Mayor Howard- 5 of his family members got the Covid vaccination today. He is very proud.

5. Mayor Randall- Covid is bad please protect yourself by being pro-active. We are still losing people to covid in the Hawthorne Community. Looking forward to school starting and praying for the best.

K. ADJOURN @ 8:30PM

These minutes are submitted for approval.

Lakesha H. McGruder, MMC
City Clerk

Jacquelyn Randall, Mayor