



**City of**  
**HAWTHORNE**  
**Florida**

MINUTES  
COMMISSION MEETING  
Tuesday, July 20, 2021  
6:30 PM

A. CALL TO ORDER- Mayor Surrency

1. Invocation- Mayor Surrency
2. Pledge of Allegiance- Commissioner Randall

B. APPROVAL OF AGENDA

Move to approve the agenda with amendments.

Motion- Commissioner Bouie-Hutchinson Second- Commissioner Howard

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Retired
Mayor Surrency	Yes

Vote 4-0

C. RECOGNITIONS & GUESTS- None

D. COMMITTEE REPORTS/PRESENTATIONS/PROCLAMATIONS- None

E. CITIZEN COMMENTS – None

F. ROUTINE ITEMS

1. Commission Minutes

A. Commission Meeting June 1, 2021

B. Special Commission Meeting June 17, 2021

Moved to approve the June 1 and June 17, 2021, minutes.

Motion- Commissioner Howard Second- Commissioner Bouie-Hutchinson

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Yes
Mayor Surrency	Yes

Vote 5-0

2. Commissioner Swearing in Ceremony- City Attorney Hoehn

(Commissioner Howard, Commissioner Randall & Commissioner Surrency)

City Attorney Hoehn performed the swearing in ceremony for Commissioner Howard, Commissioner Randall and Commissioner Surrency.

### 3. Election of Mayor

City Attorney Hoehn asked for nominations for Mayor.

Commissioner Bouie-Hutchinson nominated Commissioner Randall.

No other nominations were made.

Commissioner Randall accepted the nomination.

City Attorney Hoehn called for the vote.

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Retired
Mayor Surrency	Yes

Vote 4-0

### 4. Election of Vice Mayor

City Attorney Hoehn asked for nominations for Vice Mayor.

Commissioner Surrency nominated Commissioner Howard.

No other nominations were made.

Commissioner Howard accepted the nomination.

City Attorney Hoehn called for the vote.

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Retired
Mayor Surrency	Yes

Vote 4-0

### 5. TRIM Notice

Moved to approve the Resolution.

Motion- Commissioner Surrency      Second- Vice Mayor Howard

City Attorney Hoehn read the resolution by title only.

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Retired
Mayor Surrency	Yes

Vote 4-0

### 6. Deborah Worley Quit Claim Deed

Moved to adopt the resolution authorizing the Mayor to execute a Corrective Quit-Claim Deed to Deborah Worley.

Motion- Commissioner Surrency      Second- Vice Mayor Howard

City Attorney Hoehn read the resolution by title only.

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes

Vice Mayor Roberts-Cheatham	Retired
Mayor Surrency	Yes

Vote 4-0

7. Amendment to Traffic Signal Maintenance and Compensation Agreement  
 Moved to instruct the Mayor and/or Interim City Manager to execute the agreement.  
 Motion- Commissioner Surrency      Second- Commissioner Bouie-Hutchinson  
 City Attorney Hoehn read the resolution by title only.

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Retired
Mayor Surrency	Yes

Vote 4-0

8. 2021-2028 State Highway Lighting, Maintenance and Compensation Agreement  
 Moved to adopt the resolution authorizing the Mayor and/or City Manager to execute the State Highway Lighting, Maintenance and Compensation Agreement for contract period July 1, 2021 through June 30, 2028.

Motion- Commissioner Surrency      Second- Vice Mayor Howard  
 City Attorney Hoehn read the resolution by title only.

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Retired
Mayor Surrency	Yes

Vote 4-0

9. Interlocal Agreement with County for Safe Routes to School Project (Chester Shell Elementary SE 65<sup>th</sup> Avenue)

Moved to adopt the resolution approving the Interlocal Agreement with the County and authorizing the Mayor and execute the Agreement.

Motion- Commissioner Surrency      Second- Vice Mayor Howard  
 City Attorney Hoehn read the resolution by title only.

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Retired
Mayor Surrency	Yes

Vote 4-0

10. 2021-2022 Florida Job Growth Grant Fund Application

Moved to approve the resolution authorizing the Mayor to sign and apply for the Florida Job Growth Grant Fund for the City of Hawthorne.

Motion- Commissioner Bouie-Hutchinson      Second- Commissioner Surrency

City Attorney Hoehn read the resolution by title only.

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Retired
Mayor Surrency	Yes

Vote 4-0

11. Hawthorne Athletic Park- FRDAP Grant- New Picnic Facilities- Award of Contract to Worley Construction

Moved to approve Worley Construction & Associates, Inc. the contract for construction of the pavilion/pole barn with concrete floor at the Hawthorne Athletic Park.

Motion- Commissioner Surrency Second- Vice Mayor Howard

City Attorney Hoehn read the resolution by title only.

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Retired
Mayor Surrency	Yes

Vote 4-0

12. FLC Annual Conference & Municipalities Voting Delegate

Moved to appoint Vice Mayor Howard as the voting delegate for the City of Hawthorne at the FLC Annual Conference.

Motion- Commissioner Bouie-Hutchinson Second- Commissioner Surrency

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Retired
Mayor Surrency	Yes

Vote 4-0

13. FMIVT

Moved to adopt the resolution authorizing the Mayor and/or Interim City Manager to execute the necessary documents to join as a participant in the FMIVT.

Motion- Commissioner Bouie-Hutchinson Second- Commissioner Surrency

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Retired
Mayor Surrency	Yes

Vote 4-0

## G. PUBLIC HEARING

### FIRST READING

#### 1. Proposed Microbrewery Ordinance

Moved to adopt the Ordinance on 1<sup>st</sup> reading.

Motion- Vice Mayor Howard                      Second- Commissioner Bouie-Hutchinson

City Attorney Hoehn read the ordinance by title only.

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Retired
Mayor Surrency	Yes

Vote 4-0

SECOND READING- None

## H. DISCUSSION ITEMS

#### 1. Seat #2 Vacancy

Moved to leave seat #2 vacant until the June 2022 city election.

Motion- Commissioner Surrency                      Second- Vice Mayor Howard

Discussion:

Mr. Gilbert Randall- His wife passed away in office and the City Commission appointed a replacement for her. Just move forward and get someone already qualified.

Ms. Mona Moore- agree with Commissioner Surrency. The vacancy should be chosen by the people.

Ms. Lisa Collins- Leave the seat vacant until someone runs in June.

Ms. Latonya Howard- Agree the seat should stay vacant until June.

Commissioner Bouie-Hutchinson	No
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Retired
Mayor Surrency	Yes

Vote 3-1

#### 2. Formal Commitment with Hawthorne Area Chamber of Commerce

Moved to enter into a formal agreement with Hawthorne Area Chamber of Commerce.

Motion- Commissioner Surrency                      Second- Commissioner Bouie-Hutchinson

Discussion: Interim City Manager Sapp stated if staff is involved in a city emergency, then that must come first.

The City Commission agreed.

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Retired
Mayor Surrency	Yes

Vote 4-0

### 3. CRA Agreement

City Attorney Hoehn summarized the draft agreement and ask for input from the City Commission. This item will come back before the City Commission for approval.

The City Commission gave feedback during a brief discussion.

#### I. CITIZEN COMMENTS

Mr. Gilbert Randall asked Commissioner Surrency to explain the grant he spoke on TV20. Commissioner Surrency explained the grant.

Ms. Marian Rucker asked about money for road repairs.

Commissioner Surrency explained what the City Commission spoke about previously regarding road repairs.

Ms. Mona Moore asked for an update on the status of the grant for the Hawthorne Museum.

Interim City Manager Sapp stated we received the papers today and we will be moving forward.

Ms. Lisa Collins asked if request for bids can be put on the city website.

Ms. Becky Cassels, City Staff, explained the bid process.

#### J. REPORTS/ANNOUNCEMENTS/INFORMATION

1. City Attorney Hoehn – NO Report

2. Interim City Manager Sapp gave her ICM report.

3. City Clerk McGruder- No Report

4. City Commissioners Report

Vice Mayor Howard- Extends sincere thanks to the citizens for re-electing him.

Commissioner Bouie- Welcome ICM Sapp. So far she has heard good things and staff seem please.

Commissioner Surrency- Update on CDBG grant for town lake and retention pond; Broadband services in Hawthorne; Mr. Eddie Lee Martin family would like building named after him; City Commission will meet with Mr. Forbes separately to discuss the City Manager process; Received threats from a gentleman and explained history with gentlemen; back pack give-a-way was a success; family of two children killed last year would like a memorial so kids that attended school with them will have some where to go. Right now they are coming to the family home. Moved to Mayor and/or staff permission to execute an agreement to allow the family of the deceased students to create a memorial at the city cemetery as long as staff is okay with the location.

Motion- Commissioner Surrency      Second- Vice Mayor Howard

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Retired
Mayor Surrency	Yes

Vote 4-0

Congratulations to Mayor Randall and Vice Mayor Howard and it has been an honor to serve the people of Hawthorne.

5. Mayor Randall Report

Thank you to Commissioner Randall for genuine, sincere words. Thank you to the City Commission for the vote of confidence. The City Commission need to look into addressing gun violence inside Alachua County. Gave an update on the PTA.

K. ADJOURN 9:18PM

These minutes are submitted for approval.

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Lakesha H. McGruder, MMC  
City Clerk

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Jacquelyn Randall, Mayor