



**City of**  
**HAWTHORNE**  
**Florida**

MINUTES  
CITY COMMISSION MEETING  
Tuesday, June 1, 2021  
6:30 PM

**A. CALL TO ORDER- Mayor Surrency**

1. Invocation- Commissioner Bouie-Hutchinson
2. Pledge of Allegiance- Commissioner Howard

**B. APPROVAL OF AGENDA**

Moved to approve the agenda with amendments.

Motion- Vice Mayor Roberts-Cheatham      Second- Commissioner Randall

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Yes
Mayor Surrency	Yes

Vote 5-0

**C. RECOGNITIONS & GUESTS- None**

**D. COMMITTEE REPORTS/PRESENTATIONS/PROCLAMATIONS**

**1. Audit Presentation- Marc Schnoll**

Mr. Marc Schnoll presented the Financial Audit ending for FY September 30, 2020.

Moved to accept the audit presented.

Motion- Commissioner Howard      Second- Commissioner Bouie-Hutchinson

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Yes
Mayor Surrency	Yes

Vote 5-0

**2. Presentation- Tentative Budget**

City Manager Vause presented the Tentative Budget.

Moved to authorize the City Manager and Mayor to file the TRIM Notice.

Motion- Commissioner Bouie-Hutchinson      Second- Vice Mayor Roberts-Cheatham

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Yes

Mayor Surrency	Yes
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Vote 5-0

### 3. Presentation to City Manager Vause

Mayor Surrency presented City Manager Vause with a plaque for her 10 years of service to the City of Hawthorne.

## E. CITIZEN COMMENTS

Mr. Ted Whittington addressed the City Commission on outside sales at Ace Hardware.

## F. ROUTINE ITEMS

1. Commission Meeting Minutes May 4, 2021
2. Special Commission Meeting Minutes May 13, 2021
3. Special Commission Meeting Minutes May 18, 2021
4. Joint City County Commission Meeting Minutes May 18, 2021

Moved to approve all the above minutes.

Motion- Vice Mayor Roberts-Cheatham      Second- Commissioner Randall

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Yes
Mayor Surrency	Yes

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### 5. Saul Silber Driveway Permit Fee Reduction

Moved to allow a one-time fee of \$62.50 for 5 or more driveways at a time and \$100 each single driveway.

Motion- Commissioner Randall      Second- Commissioner Howard

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Yes
Mayor Surrency	Yes

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### 6. Request for fee reduction for LOCNP for rental by Linda McCone on June 5, 2021

Ms. Linda McCone was present and gave her reasons for requesting a fee reduction.

Moved to remove the cleaning fee of \$149.99 for Ms. McCone event.

Motion- Commissioner Bouie-Hutchinson      Second- Commissioner Howard

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Yes
Mayor Surrency	Yes

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7. FCC Notification for Spectrum Manager Lease

Moved to approve the FCC Notification for Spectrum Manager Lease for 5-year term for \$5,500.

Motion- Commissioner Randall

Second- Vice Mayor Roberts-Cheatham

City Attorney Hoehn read the Resolution by title only.

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Yes
Mayor Surrency	Yes

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8. COVID-19 Cleaning Fees & Capacity Limits at HCC & LOCNP

Moved to direct staff to remove the COVID-19 cleaning fees and the capacity limitations for Hawthorne Community Center and Little Orange Creek Nature Park.

Motion- Commissioner Bouie-Hutchinson

Second- Commissioner Howard

City Attorney Hoehn read the Resolution by title only.

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Yes
Mayor Surrency	Yes

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9. Yearly contract for rental at Community Center by Sheryl Scott dba Hawthorne Hair

Moved to approve the proposed yearly rental agreement with Sheryl Scott dba Hawthorne Hair - 2022.

Motion- Commissioner Bouie-Hutchinson

Second- Vice Mayor Roberts-Cheatham

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Yes
Mayor Surrency	Yes

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10. WastePro Charges

Moved to approve staff recommendations for the garbage rate increase.

Motion- Commissioner Howard

Second- Vice Mayor Roberts-Cheatham

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Yes
Mayor Surrency	Yes

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11. City Manager Job Announcement

Move to make one correction suggested by City Commission and submit job announcement.

Motion- Commissioner Howard

Second- Commissioner Randall

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Yes
Mayor Surrency	Yes

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12. Schedule Interviews for Interim City Manager position

The City Commission suggested Thursday, June 17 at 6PM for interviews if Mr. Hanson and Mr. Forbes are available and they decided to wait until after the 1<sup>st</sup> round of interviews to do background checks to save with the cost.

13. SRF, Change order for Art Walker Contractor

Moved to approve change order No. 1 for Art Walker Construction completion date.

Motion- Commissioner Bouie-Hutchinson

Second- Vice Mayor Roberts-Cheatham

City Attorney Hoehn read the Resolution by title only.

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Yes
Mayor Surrency	Yes

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G. PUBLIC HEARING

FIRST READING

1. FY 2020-21 Budget Amendments

Moved to approve on 1<sup>st</sup> reading the FY20-21 budget amendment ordinance.

Motion- Commissioner Randall

Second- Vice Mayor Roberts-Cheatham

City Attorney Hoehn read the Ordinance by title only.

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Yes
Mayor Surrency	Yes

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SECOND READING

1. Request to vacate a portion of SE 222<sup>nd</sup> Terrace

Moved to approve the request to vacate a portion on SE 222<sup>nd</sup> Terrace on 2<sup>nd</sup> reading.

Motion- Commissioner Bouie-Hutchinson

Second- Commissioner Howard

City Attorney Hoehn read the Ordinance by title only.

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Yes
Mayor Surrency	Yes

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## H. DISCUSSION ITEMS

### 1. CRA Board Members

Mayor Surrency announced the City Commission is accepting recommendations for people to serve on the CRA Board and other boards as well.

### 2. Transition Process

Mayor Surrency went over the information he received from staff on that day regarding extra duties for city staff during the transitioning process of the City Manager leaving.

## I. CITIZEN COMMENTS

Mr. Gilbert Randall said the water contractors working on SE 214<sup>th</sup> Street is parking heavy equipment on personal property and damaging property.

City Manager Vause was given the address of the property 6826 SE 214<sup>th</sup> Street.

Mr. Larry Tilbury thank City Manager Vause for the wonderful job she has done for the city.

## J. REPORTS/ANNOUNCEMENTS/INFORMATION

### 1. City Manager Vause- No Report

2. City Attorney Hoehn- Apologize for missing the CRA meeting and it was a pleasure working City Manager Vause.

### 3. City Clerk McGruder- No Report

### 4. City Commissioners Report

Commissioner Howard- Thank you to City Manager Vause for her work over the years.

Commissioner Bouie-Hutchinson- Thank you to the City Manager.

Vice Mayor Roberts-Cheatham- Thank you on behalf of the Super Seniors. Shell High School Reunion on June 27 in Gainesville. Thank you to City Manager Vause and best wishes.

Commissioner Randall- School will be out in 2 weeks and farewell wishes to City Manager Vause.

5. Mayor Surrency Report- Principal shuffling being done and we are not sure who we are going to get at HMHS. Will be in Miami for the rest of the week.

## K. ADJOURN @ 10:02PM.

These minutes are submitted for approval.

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Matthew Surrency, Mayor

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LaKesha H. McGruder, City Clerk