



City of
HAWTHORNE
Florida

MINUTES
CITY COMMISSION HYBRID MEETING
Tuesday, April 6, 2021
6:30 PM

A. CALL TO ORDER- Mayor Surrency

1. Invocation- Mayor Surrency
2. Pledge of Allegiance – Mayor Surrency

B. APPROVAL OF AGENDA

Moved to approve the agenda with amendments.

Motion- Commissioner Howard Second- Commissioner Bouie-Hutchinson

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Not Present
Mayor Surrency	Yes

Vote 4-0

C. RECOGNITIONS & GUESTS- None

D. COMMITTEE REPORTS/PRESENTATIONS/PROCLAMATIONS- None

E. CITIZEN COMMENTS – None

F. ROUTINE ITEMS

1. Commission Minutes (March 2, 2021)

Moved to approve the minutes.

Motion- Commissioner Bouie-Hutchinson Second- Commissioner Howard

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Not Present
Mayor Surrency	Yes

Vote 4-0

2. Amendment to Waste Pro Contract

Move to approve the amendment to the waste pro contract.

Motion- Commissioner Howard Second- Commissioner Randall

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes

Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Not Present
Mayor Surrency	Yes

Vote 4-0

3. Resolution- Advanced Satellite Systems Agreement

Moved to approve the Advanced Satellite Systems Agreement

Motion- Commissioner Randall Second- Commissioner Howard

City Attorney Hoehn read the resolution by title only.

Mr. Bill Sanchez was present to answer questions.

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Not Present
Mayor Surrency	Yes

Vote 4-0

4. Resolution- Johnson & Myrtle Rail Agreement (Project ID No. 446711-1-57-03)

Moved to approve the Johnson & Myrtle Rail Agreement Project ID No. 446711-1-57-03

Motion- Commissioner Randall Second- Commissioner Bouie-Hutchinson

City Attorney Hoehn read the Resolution by title only.

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Not Present
Mayor Surrency	Yes

Vote 4-0

5. Resolution- Candidate Qualifying for the 2021 Annual City Election

Moved to approve the resolution.

Motion- Commissioner Howard Second- Commissioner Bouie-Hutchinson

City Attorney Hoehn read the resolution by title only.

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Not Present
Mayor Surrency	Yes

Vote 4-0

6. Resolution- Park Rental Form

Moved to approve the resolution.

Motion- Commissioner Bouie-Hutchinson Second- Commissioner Randall

City Attorney Hoehn read the resolution by title only.

Commissioner Bouie-Hutchinson	Yes
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Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Not Present
Mayor Surrency	Yes

Vote 4-0

7. Resolution- Reduction in the St. John's River Water Management District Permit Fees
Moved to approve the resolution to apply for a reduce fee from the St. Johns River Water Management.

Motion- Commissioner Howard Second- Commissioner Bouie-Hutchinson

City Attorney Hoehn read the resolution by title only.

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Not Present
Mayor Surrency	Yes

Vote 4-0

8. Resolution: Adopting Policies and Procedures for 2 C.F.R 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards
Moved to approve the resolution for Adopting Policies and Procedures for 2 C.F.R 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards.

Motion- Commissioner Howard Second- Commissioner Randall

City Attorney Hoehn read the resolution by title only.

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Not Present
Mayor Surrency	Yes

Vote 4-0

9. Resolution: Adopting Procedures Relating to CDBG- Disaster Recovery (DR) Financial Management

Moved to approve the resolution for Resolution: Adopting Procedures Relating to CDBG- Disaster Recovery (DR) Financial Management.

Motion- Commissioner Bouie-Hutchinson Second- Commissioner Randall

City Attorney Hoehn read the resolution by title only.

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Not Present
Mayor Surrency	Yes

Vote 4-0

10. Resolution- Adopting a policy relating to CDBG- Disaster Recovery, Anti-Fraud, Waste & Abuse

Moved to approve the resolution for Adopting a policy relating to CDBG- Disaster Recovery, Anti-Fraud, Waste & Abuse.

Motion- Commissioner Bouie-Hutchinson Second- Commissioner Randall
City Attorney Hoehn read the resolution by title only.

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Not Present
Mayor Surrency	Yes

Vote 4-0

11. Resolution- Adopting Procedures Relating to CDBG- Disaster Recovery, Quality Assurance/Quality Control (QA/QC)

Moved to approve the resolution for Adopting Procedures Relating to CDBG- Disaster Recovery, Quality Assurance/Quality Control (QA/QC).

Motion- Commissioner Howard Second- Commissioner Randall
City Attorney Hoehn read the resolution by title only.

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Not Present
Mayor Surrency	Yes

Vote 4-0

12. Resolution- Alachua County Local Hazard Mitigation Plan Approved Pending Adoption

Moved to approve the resolution adopting the Alachua County LMS for 2021.

Motion- Commissioner Bouie-Hutchinson Second- Commissioner Howard
City Attorney Hoehn read the resolution by title only.

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Not Present
Mayor Surrency	Yes

Vote 4-0

13. Resolution- Capital City Bank \$500,000 draw down line of credit Phase III water line project, Contract #35789

Moved to authorize the Mayor and City Manager to open an Enterprise Water Fund draw down line of credit with Capital City Bank for Phase III water line project.

Motion- Commissioner Randall Second- Commissioner Howard
City Attorney Hoehn read the resolution by title only.

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes

Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Not Present
Mayor Surrency	Yes

Vote 4-0

14. Asphalt Repair

Moved to approve the resolution for Asphalt Pro for road repairs.

Motion- Commissioner Bouie-Hutchinson Second- Commissioner Randall

City Attorney Hoehn read the resolution by title only.

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Not Present
Mayor Surrency	Yes

Vote 4-0

G. PUBLIC HEARING

FIRST READING- None

SECOND READING- None

H. DISCUSSION ITEMS

1. Mask Mandate

City Manager Vause gave an update on Alachua County Mask Mandate.

2. Hawthorne Area Chamber Community Fun Bowl Lane Sponsor

City Manager Vause gave an update on the Community Fun Bowl and asked each City Commissioner to contribute \$10 if possible.

3. Keep America Beautiful Great American Clean Up

City Manager Vause gave an update on the clean up and explained where dumpsters would be located.

4. Galilee Missionary Baptist Church Street Closure

The City Commissioners approved the street closure on SE 215th street from SE 69 Ave to SE 66 Ave every Sunday from 9AM to Noon.

I. CITIZEN COMMENTS

Mr. Gilbert Randall- HYS will be turned back over to the City of Hawthorne because of lack of support from the City.

City Manager Vause explained she has one staff person in the Park and Rec Department, and he has not mentioned issues. The information she is getting from Park & Rec Director is everything is going well.

Discussion continued.

Moved to give the City Manager \$30K from Wild Spaces Public Places to pay Worley Construction, Inc to repair the restrooms at Hawthorne Athletic Park.

Motion- Commissioner Bouie Second- Commissioner Howard

Commissioner Bouie-Hutchinson	Yes
Commissioner Howard	Yes
Commissioner Randall	Yes
Vice Mayor Roberts-Cheatham	Not Present
Mayor Surrency	Yes

Vote 4-0

J. REPORTS/ANNOUNCEMENTS/INFORMATION

1. City Manager Vause gave her City Manager Report

2. City Attorney Hoehn- No Report

3. City Clerk McGruder- No Report

4. City Commissioners Report

Commissioner Randall gave an update on both schools in Hawthorne. SAC & PTA Meetings on April 22 @ 5:30PM. First week in May is Teachers Appreciation Week. HYS has games going on.

Commissioner Bouie-Hutchinson- No Report

Commissioner Howard- No Report

Vice Mayor Roberts-Cheatham- Not Present

5. Mayor Surrency Report- Was contacted about metal detection. Staff is developing a policy for this but right now the west side of LOCNP is allowed. They must notify staff before going and anything found over 50 years old or older must be turned into the museum. Covid Steering Committee that he is on with University of Florida is helping those 16 years old and older get shots if needed. Other stimulus money in infrastructure package coming out.

K. ADJOURN at 9:01PM

These minutes are submitted for approval.

LaKesha H. McGruder, MMC
City Clerk

Matthew Surrency, Mayor